

NOTICE OF REGULAR MEETING

ALTUS MUNICIPAL AUTHORITY

DATE	TIME	PLACE
DECEMBER 15, 2015	6:30 PM	COUNCIL CHAMBERS

AGENDA

Invocation - Pastor Dick Chapman - Altus Christian Fellowship

Pledge of Allegiance

1. Call to Order
2. Roll Call
3. Recognize the Altus High School Football Team as the New Oklahoma Class 5-A State Champions.
4. Consent Agenda
 - a. Altus Municipal Authority - Regular Meeting - Dec 1, 2015 6:30 PM
 - b. Receive and Acknowledge Receipt of Claims List
 - c. Budget Amendment in the Amount of \$2,186.40 Recognizing Receipt of Insurance Proceeds for Repairs to Water/Sewer Unit #630 in Prior Fiscal Year.
5. Receive Finance Reports (For Both AMA and City) for the Month of November, 2015 from the Chief Financial Officer.
6. Budget Amendment in the Amount of \$246,874.95.00 Recognizing Receipt of Loan Proceeds and Appropriating Them to Purchase Capital Assets.
7. Consider, Discuss and Vote to Award the Contract for the Water Treatment Plant Improvements Phase II and Approve a Budget Amendment for \$3,737,714.79 or Take Any Other Action
8. Report on Increased Cost Estimate for the Purchase and Installation of Automatic Water and Electric Meters and Obtain Bank Bids for a Loan to Fund the Project or Any Other Appropriate Action
9. Review, discuss and possible action on other new business, if any, which has arisen since the posting of the agenda and which could not have been reasonably foreseen prior to posting of the agenda. (25 O.S.A. Section 3 -111 (9))
10. Adjourn

The City of Altus encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the Mayor's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation. Call 481-2202 to make the necessary arrangements. We will accommodate you anytime and in every way possible. Just call and let us know your needs.

To be completed by person filing notice:

NAME: Debbie Davis
TITLE: City Clerk
ADDRESS: 509 S. Main
Altus, OK 73521
PHONE: (580) 481-2216

Filed in the office of the City Clerk/Treasurer at _____ a.m./p.m. on _____.

Signed: _____
Clerk/Deputy Clerk

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
DECEMBER 1, 2015**

Invocation - Liz Moon - Life Services at Pathways

Pledge of Allegiance

1. CALL TO ORDER

The Altus Municipal Authority of the City of Altus, Jackson County met in regular session Tuesday, December 1, 2015 at 6:31 p.m. in the Council Chambers of City Hall. Notice of the Agenda was duly filed and posted in the office of the City Clerk, November 30, 2015 at 8:52 a.m.

Vice Chairman, Rick Henry, called the meeting to order.

2. ROLL CALL

Members Present: Rick Henry, Doyle Jencks, Chris Riffle, Kevin McAuliffe, Jason Winters, Dwayne Martin, Perry Shelton, Jon Kidwell

Absent: Jack Smiley

Others Present: David Fuqua, Matt Wojnowski, Jan Neufeld, Catherine Coke, Debbie Davis, Johnny Barron, Linda Walker, Ken Pike, Sharon Sutton, Tracy Sullivan, Kyle Davis, Angie & Dennis Murphy, Lloyd Colston, Mike Villareal, Freddy Perez, Tim Murphy and other public.

3. CONSENT AGENDA

A. APPROVE MINUTES FOR THE ALTUS MUNICIPAL AUTHORITY MEETING ON DECEMBER 1, 2015.

B. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST

C. BUDGET AMENDMENT IN THE AMOUNT OF \$2,000 RECOGNIZING RECEIPT OF LOAN PROCEEDS AND APPROPRIATING IT TO PURCHASE IPADS FOR TRUSTEES OF THE MUNICIPAL AUTHORITY.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Perry Shelton, Councilman
SECONDER:	Jon Kidwell, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)

ALTUS MUNICIPAL AUTHORITY MINUTES
DECEMBER 1, 2015

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4. CONSIDER, DISCUSS AND VOTE TO EITHER APPROVE THE REGULAR MEETING DATES FOR THE ALTUS MUNICIPAL AUTHORITY FOR CALENDAR YEAR 2016, OR VOTE TO CHANGE SCHEDULED DATE(S) TO ALTERNATE DATE(S) AS RECOMMENDED BY THE TRUSTEES.

This item presented by Rick Henry, Vice-Chairman and Catherine Coke

All dates approved with the exception of March 15 and that meeting date was changed to March 22 because of Quail Breakfast and Spring Break.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Perry Shelton, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

5. CONSIDER, DISCUSS AND VOTE TO DECLARE SURPLUS AND AUTHORIZE SELLING OR OTHERWISE DISPOSING OF AMA OWNED MATERIALS AND EQUIPMENT.

This item presented by Jan Neufeld, CFO

An auction is planned to be held February 6, 2016 with Jason Herring as Auctioneer, selling surplus AMA materials and equipment.

Trustee Martin had no issue with the auctioneer that staff is recommending, but his issue was with the format of the RFP. He felt the RFP should be more ridged and clear.

RESULT:	APPROVED [7 TO 1]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Kevin McAuliffe, Councilman
AYES:	Henry, Shelton, Jencks, Winters, Kidwell, McAuliffe, Riffle
NAYS:	Martin
ABSENT:	Smiley

6. RECEIVE UPDATED FINANCIAL REPORTS (FOR BOTH AMA AND CITY) FOR THE MONTH OF OCTOBER, 2015 FROM THE CHIEF FINANCIAL OFFICER.

Jan Neufeld, CFO, gave an updated Financial Report for the month of October, 2015.

RESULT:	NO ACTION
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7. CONSIDER, DISCUSS AND VOTE TO GIVE 30 DAYS WRITTEN NOTICE TO TERMINATE COLLECTION CONTRACT WITH AMERICAN MUNICIPAL SERVICES AND TO ENTER INTO CONTRACT FOR COLLECTIONS WITH THE LAW FIRM OF PERDUE BRANDON FIELDER COLLINS AND MOTT, LLP, AFTER THE TERMINATION OF THE CONTRACT.

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)

ALTUS MUNICIPAL AUTHORITY MINUTES
DECEMBER 1, 2015

PAGE 3

This item presented by Jan Neufeld and Tony Fidelie, a lawyer with the Law Firm

The vote was made to give a 30 day written notice to terminate the Collection Contract for the AMA and the City of Altus with American Municipal Services and to enter into a Contract for collections with the Law Firm of Perdue Brandon Fielder Collins and Mott, LLP. with the amended statement to include that termination can be had within the 30 days.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Dwayne E. Martin, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

8. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESOON PRIOR TO POSTING OF THE AGENDA. (25 O.S.A. SECTION 3 -111 (9))

None

9. ADJOURN 7:11 P.M.

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)

Item No. _____

Date: December 15, 2015**AGENDA ITEM COMMENTARY****ITEM TITLE:** Receive and Acknowledge Receipt of Claims List**INITIATOR:** Cindy Young, Purchasing Tech.**STAFF INFORMATION SOURCE:** Cindy Young, Purchasing Tech.**STAFF RECOMMENDATION:** Stated AMA Action



City of

ALTUS

Altus, OKLAHOMA 73521 - (580) 477-1950

A PROUD HERITAGE

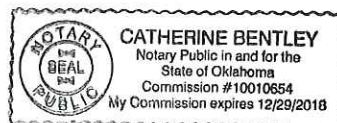
A PROMISING FUTURE TO SHARE!

MAYOR
JACK SMILEYCITY MANAGER
DAVID FUQUACOUNCIL
Doyle Jencks
Rick Henry
Chris Riffle
Jason Winters
Perry Shelton
Kevin McAuliffe
Dwayne Martin
Jon Kidwell

December 8, 2015

To the Honorable Chairman & Trustees of the Altus Municipal Authority
City of Altus, OklahomaI hereby certify that the amount of this encumbrance has been entered against the
designated appropriation accounts and that this encumbrance is within the authorized
available balance of said appropriation.Dated this 8th day of December, 2015.Linda Mutchler
Purchasing Agent

State of OklahomaCounty of JacksonOn this 8th day of December, 2015 before me
personally appeared Linda Mutchler, to me known to be the
person described in and who executed the foregoing instrument.

My Commission Expires: 12/29/2018

FUND: 53 - ENTERPRISE FUND (53)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16 PW-W/S MAINT						
16-1470	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	11/2015	201511251128	34.98
16-1521	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	11/2015	9755706568	160.04
16-0925	01-044185	HD WATERWORKS SUPPLY	INVENTORY	10/2015	E642032	2,740.94
16-0925	01-044185	HD WATERWORKS SUPPLY	INVENTORY	11/2015	E707712	1,004.60
16-1246	01-044185	HD WATERWORKS SUPPLY	INVENTORY	11/2015	201511251124	3,424.45
16-1429	01-044185	HD WATERWORKS SUPPLY	METER CAN PIPE	12/2015	E831557	1,039.08
16-1385	01-10000	G-K-G INC.	LATEX GLOVES	11/2015	72754	287.50
16-1377	01-14441	NORTHERN SAFETY CO., INC.	REFLECTIVE BOMBER JACKETS	11/2015	901704500	680.26
16-1397	01-20271	UTILITY SUPPLY OF AMERICA,	DIGITAL LINE TRACER	11/2015	805917	2,261.98
16-1244	01-23021	WAL MART COMMUNITY BRC	WATER, SOAP, CHARGERS	10/2015	000548	122.54
DEPARTMENT TOTAL:						11,756.37
DEPARTMENT: 19 PW-SANITATION						
16-1440	01-041151	ROBERTS TRUCK CENTER	BRAKE CHAMBER	11/2015	408105911	67.00
16-1466	01-044539	ALTUS OIL & FEED, LLC	hyd fluid 5 gal buckets	11/2015	4251	217.50
16-1414	01-11070	TEMPLE L KIRBY	STEER TIRES	11/2015	369426	677.00
DEPARTMENT TOTAL:						961.50
DEPARTMENT: 21 PW-WATER TREATMENT						
16-1520	01-041064	OKLA TURNPIKE AUTHORITY	PIKE PASS	12/2015	20151100278	1.70
16-1387	01-19039	SOUTHWEST CHEMICAL, INC	POLYMER, CATIONIC	11/2015	103387	4,479.00
16-1388	01-19039	SOUTHWEST CHEMICAL, INC	SODIUM PERMANGANATE	11/2015	103388	3,146.00
DEPARTMENT TOTAL:						7,626.70
DEPARTMENT: 22 PW-ELECTRIC						
16-1456	01-01490	CENTERPOINT ENERGY RESOURCEN	NATURAL GAS	11/2015	201511251126	104.50
16-1520	01-041064	OKLA TURNPIKE AUTHORITY	PIKE PASS	12/2015	20151100278	6.10
16-1459	01-043551	MOONLIGHT MAINTENANCE & SU	OFFICE CLEANING	11/2015	7211	750.00
16-1521	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	11/2015	9755706568	200.05
16-1033	01-044905	KRIZ-DAVIS COMPANY	METER BASES	11/2015	S101193803.001	3,936.00
16-1287	01-045022	UNIFIRST CORPORATION	UNIFORM RENTAL	11/2015	8331578968	192.75
16-1206	01-20037	TECHLINE, LTD.	TOOLS	11/2015	1664835-00	179.50
16-1272	01-20037	TECHLINE, LTD.	POLELINE HARDWARE	12/2015	1664996	6,159.40
16-1301	01-20037	TECHLINE, LTD.	POLELINE HARDWARE	11/2015	1665055-00	428.00
16-1467	01-20037	TECHLINE, LTD.	RISER WIRE	11/2015	1466065-00	1,340.00
DEPARTMENT TOTAL:						13,296.30

Attachment: AMA CLAIMS LIST 12-15-2015 -1 (1137 : Claims List)

FUND: 53 - ENTERPRISE FUND (53)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 25 ENTERPRISE SERVICES						
16-1516	01-041301	BANK OF OKLAHOMA	SERIES 2015 NOTE PAYMENT	12/2015	201512031150	110,455.85
16-1471	01-042949	IWORQ SYSTEMS, INC.	VIRTUAL EARTH MAP	11/2015	7313	550.00
DEPARTMENT TOTAL:						111,005.85
DEPARTMENT: 26 PW-WASTEWATER						
16-1456	01-01490	CENTERPOINT ENERGY RESOURCENATURAL GAS		11/2015	201511251126	138.63
16-1520	01-041064	OKLA TURNPIKE AUTHORITY	PIKE PASS	12/2015	20151100278	3.05
16-0848	01-041498	M & B CONTRACTING, LP	SLUDGE HAULING EAST PLANT	11/2015	6557	3,814.02
16-0917	01-043284	ETI LABS	TDS IONS FOR BIO	10/2015	EDJ0006	1,140.00
16-1457	01-20271	UTILITY SUPPLY OF AMERICA, PH	METTER REQUIRED FOR T	11/2015	809280	627.85
DEPARTMENT TOTAL:						5,723.55
DEPARTMENT: 28 PW-UTILITY SERV						
16-1518	01-042534	PITNEY BOWES (RESERVE ACCOUP	POSTAGE	12/2015	201512031146	2,000.00
16-1504	01-043492	FILE THIRTEEN, LLC P	SHREDDING OF PAPER	12/2015	43560	50.00
16-1406	01-043860	RAYMOND GARCIA	CONCRETE WORK ON JACK	12/2015	61	1,450.00
16-1502	01-16042	PETTY CASH-CITY CLERK	MISC. SUPPLIES	11/2015	201512021138	11.77
DEPARTMENT TOTAL:						3,511.77
DEPARTMENT: 30 PW-METER SERV						
16-1331	01-04333	DELL COMPUTER	LAPTOP COMPUTER	11/2015	XJTFFNF64	1,223.67
16-1521	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	11/2015	9755706568	80.02
16-1523	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	12/2015	9755706569	105.38
DEPARTMENT TOTAL:						1,409.07
DEPARTMENT: 35 ENGINEERING						
16-1521	01-043737	VERIZON WIRELESS	TELECOMMUNICATION SERVICE	11/2015	9755706568	40.01
16-1523	01-043737	VERIZON WIRELESS	CELL PHONE CHARGES	12/2015	9755706569	82.47
16-1502	01-16042	PETTY CASH-CITY CLERK	MISC. SUPPLIES	11/2015	201512021138	14.27
DEPARTMENT TOTAL:						136.75

Attachment: AMA CLAIMS LIST 12-15-2015 -1 (1137 : Claims List)

FUND: 53 - ENTERPRISE FUND (53)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 36 PW-LANDFILL

16-1153	01-01008	ACCURATE LABS & TRAINING	CEWATER TESTING	11/2015	5j28043	2,585.00
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16-1415	01-044129	BLAIR TIRE & FEED	GRADER TIRE	11/2015	006693	500.00
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16-1493	01-08052	HARMON ELECTRIC ASSOC.,	INCELECTRIC SERVICE	11/2015	201512021140	221.06
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DEPARTMENT TOTAL: 3,306.06

FUND TOTAL: 158,733.92

Attachment: AMA CLAIMS LIST 12-15-2015 -1 (1137 : Claims List)

FUND: 55 - MAPS SALES TAX FUND (55)

SUMMARY REPORT

4.b.a

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
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DEPARTMENT: 40 SALES TAX

16-1517	01-041301	BANK OF OKLAHOMA	MAPS PAYMENT	12/2015	201512031149	264,295.25
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16-1524	01-043853	BOYNTON-WILLAIMS & ASSOCIATRENOVATION		12/2015	N1505051S	43,800.00
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DEPARTMENT TOTAL: 308,095.25

FUND TOTAL: 308,095.25

GRAND TOTAL: 888,552.47

Attachment: AMA CLAIMS LIST 12-15-2015 -1 (1137 : Claims List)

Item No. _____

Date: December 15, 2015**AGENDA ITEM COMMENTARY**

ITEM TITLE: Budget Amendment in the Amount of \$2,186.40 Recognizing Receipt of Insurance Proceeds for Repairs to Water/Sewer Unit #630 in Prior Fiscal Year.

INITIATOR: Elizabeth Smith

STAFF INFORMATION SOURCE: Jan Neufeld

STAFF RECOMMENDATION: Stated AMA Action

**Altus Municipal Authority
Budget Amendment FY 2015-2016
Enterprise Fund**

Estimated Revenue or Fund Balance

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
53		Revenues	Fund Balance- Ins Recov		2,186.40	\$ 2,186.4
			Prior Fiscal Year			-
			Total		\$ 2,186.40	

Appropriations

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
53	5-16-5205.103	Water/Sewer Maint	Maintenance/Vehicles	\$ 15,354.09	2,186.40	\$ 17,540.4
						-
						-
						-
						-
						-
						-
						-
						-
						-
			Total		\$ 2,186.40	

Approved by the Municipal Authority this
15th Day of December 2015

Explanation of Budget Amendment:

This amendment recognizes receipt of insurance proceeds
for repairs to Water/Sewer Unit #630 in prior fiscal year

Approved:

Chairman

Attest:

Secretary

Posted By _____ Date _____ BA# _____ Pkt.# _____

Attachment: BA 53 12-15 ins proceeds to repair unit 630 (1138 : Budget Amendment for \$2,186.40 of Insurance Proceeds)

Item No. _____

Date: December 15, 2015

AGENDA ITEM COMMENTARY

ITEM TITLE: Receive Finance Reports (For Both AMA and City) for the Month of November, 2015 from the Chief Financial Officer.

INITIATOR: Elizabeth Smith

STAFF INFORMATION SOURCE: Jan Neufeld

STAFF RECOMMENDATION: Stated AMA Action

Cash & Investments

Cash and Investment Summary

October

5.a

SUMMARY

Checking Accounts	
Herring	8,933,846.74
FNB	5,272,249.64
Midfirst	2,404,067.67
	16,610,164.05
CD's	
Herring	4,039,588.70
FNB	2,652,907.76
NBC	3,865,431.51
Midfirst	21,255.16
	10,579,183.13
Bank Totals	
Herring	12,973,435.44
FNB	7,925,157.40
NBC	3,865,431.51
Midfirst	2,425,322.83
TOTAL	27,189,347.18

DETAIL

Pooled Cash Accts		
M-099	1,847,872.45	
M-CC-439	556,195.22	
FNB-2672	4,503,987.96	
H-312	7,384,136.07	
	14,292,191.70	
MAPS Checking		
H-006	698,744.01	
	698,744.01	
Misc Checking		
H-084	232,199.18	Workers Comp Fund
H-062	605,839.62	Assurance Fund
FNB-8368	77.18	Community Devpmnt
FNB-6087	532,417.27	Economic Dev Fund - Rule Breaker
H-144	12,927.86	Flex Spending
FNB-9373	11,149.23	Parks Dev Fund
FNB-1495	224,618.00	DWSRF
	1,619,228.34	
MAPS CD's		
H-138	201,840.45	
H-225	151,769.04	
H-567	1,009,787.51	
H-583	707,028.20	
FNB-18077	300,368.39	
FNB-18191	300,365.51	
FNB-18259	800,974.69	
	3,472,133.79	
Water Trtmt CD's		
H-271	454,103.08	
H-54329	1,515,060.42	
FNB-18051	250,000.00	
FNB-18190	1,001,199.17	
NBC-41517	506,517.03	
	3,726,879.70	
Misc CD's		
M-	21,255.16	Recreation ARAC
NBC-722	1,327,470.79	Capital Imprvmt Fnd
NBC-943	2,031,443.69	Emergency Fund
	3,380,169.64	
TOTAL	27,189,347.18	

Attachment: agenda cash_invest (1139 : Financial Reports (City and AMA) for November 2015)

Month of November 2015

MAPS Balances Cash & Investments in Bank

	10/31/2015 Balances	November Receipts	November Disbursements	11/30/2015 Balances
Claim on Pooled	5,405,559.98	364,871.07	264,295.25	5,506,135.80
MAPS Checking	698,684.66	59.35	-	698,744.01
MAPS CD's	3,471,717.24	6,962.98	6,546.43	3,472,133.79
SUBTOTAL	9,575,961.88	371,893.40	270,841.68	9,677,013.60
 Series 11				
Undrawn Funds	80,984.29		4,250.00	76,734.29
TOTAL	9,656,946.17	371,893.40	275,091.68	9,753,747.89

MAPS Construction Usage

	10/31/2015 TOT SPENT	November Expenses	TOTAL SPENT	Encumbered	Balance TO SPEND From \$17M
School	16,553,433.82	-	16,553,433.82	34,745.00	411,821.18
City	11,102,693.66	4,250.00	11,106,943.66	-	5,893,056.34
TOTAL	27,656,127.48	4,250.00	27,660,377.48	34,745.00	6,304,877.52

Attachment: agenda cash_invest (1139 : Financial Reports (City and AMA) for November 2015)

Revenue & Expense

REVENUE AND EXPENSE
November 30, 2015

					% OF YR COMPLETE	41.67
	<u>CURRENT</u>	<u>CURRENT</u>	<u>Y-T-D</u>	<u>Y-T-D</u>	<u>BUDGET</u>	<u>% OF</u>
	<u>BUDGET</u>	<u>PERIOD</u>	<u>ACTUAL</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>BUDGET</u>
<u>GENERAL FUND</u>						
REVENUES	14,280,880.53	1,049,014.75	5,441,412.78	0	8,839,467.75	38.1
EXPENDITURES	13,985,914.91	953,367.39	5,167,512.82	601,222.39	8,217,179.70	41.2
REVENUES OVER/ (UNDER) EXP	294,965.62	95,647.36	273,899.96			
<u>ENTERPRISE FUND</u>						
REVENUES	43,875,200.00	2,474,801.07	16,827,559.47	0	27,047,640.53	38.3
EXPENSES	43,769,628.05	2,678,021.83	14,473,971.82	2,198,328.21	27,097,328.20	38.0
REVENUES OVER/ (UNDER) EXP	105,571.95	-203,220.76	2,353,587.65			
<u>TOTAL</u>						
REVENUES	58,156,080.53	3,523,815.82	22,268,972.25	0.00	35,887,108.28	38.2
EXPENDITURES	57,755,542.96	3,631,389.22	19,641,484.64	2,799,550.60	35,314,507.90	38.8
REVENUES OVER/ (UNDER) EXP	400,537.57	-107,573.40	2,627,487.61			

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

C I T Y O F A L T U S
FINANCIAL STATEMENT - UNAUDITED
AS OF: NOVEMBER 30TH, 2015

01 -GENERAL FUND (01)

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
ALL REVENUE	14,297,380.53	1,048,738.00	0.00	5,441,136.03	0.00	8,856,244.50	38.06
*** TOTAL REVENUES ***	14,297,380.53	1,048,738.00	0.00	5,441,136.03	0.00	8,856,244.50	38.06
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
CITY COUNCIL	65,513.20	2,366.66	0.00	10,651.34	0.00	54,861.86	16.26
ADMINISTRATIVE SERVICES	847,783.75	56,742.99	0.00	325,163.22	172,862.42	349,758.11	58.74
ADMINISTRATION	432,656.17	26,146.69	0.00	134,626.78	0.00	298,029.39	31.12
LAW	152,411.55	11,534.54	0.00	53,163.54	0.00	99,248.01	34.88
MUNICIPAL COURT	172,021.77	11,967.38	0.00	63,851.01	0.00	108,170.76	37.12
POLICE-TRAFFIC DIVISION	2,553,580.39	278,311.80	0.00	1,047,921.00	90,813.36	1,414,846.03	44.59
POLICE-DETECTIVE DIV	577,151.27	43,946.26	0.00	223,607.59	1,894.25	351,649.43	39.07
POLICE ADMINISTRATION	320,023.98	27,722.68	0.00	141,244.58	4,604.90	174,174.50	45.57
POLICE-ANIMAL CONTROL	339,944.21	19,350.53	0.00	131,168.47	872.84	207,902.90	38.84
FIRE DEPARTMENT	2,606,524.20	176,672.89	0.00	983,238.37	10,793.00	1,612,492.83	38.14
STREET DEPARTMENT	874,741.68	69,480.92	0.00	265,534.35	188,653.44	420,553.89	51.92
PARKS	546,943.87	28,159.88	0.00	198,782.43	96,253.55	251,907.89	53.94
CEMETERY	200,891.14	11,177.64	0.00	94,608.88	0.00	106,282.26	47.09
BLDG MAINT	322,332.34	20,730.50	0.00	136,039.98	8,964.00	177,328.36	44.99
PARKS/RECREATION ADMIN.	48,149.06	2,593.08	0.00	12,195.17	0.00	35,953.89	25.33
PLANNING DEPARTMENT	429,728.47	25,736.47	0.00	206,807.07	75.00	222,846.40	48.14
FLEET MAINT.	324,252.25	17,615.26	0.00	128,068.50	0.00	196,183.75	39.50
RECREATION	263,503.20	42,175.75	0.00	221,009.49	1,798.47	40,695.24	84.56
EMERGENCY SERVICES	117,931.04	5,062.63	0.00	40,227.85	4,429.99	73,273.20	37.87
INFORMATION SYSTEMS	368,022.05	12,251.53	0.00	172,247.55	16,649.51	179,124.99	51.33
POOL	313,860.06	13,293.46	0.00	109,048.75	1,200.00	203,611.31	35.13
FINANCE DEPARTMENT	393,304.99	1,911.63	0.00	134,116.47	0.00	259,188.52	34.10
HUMAN RESOURCES DEPART	194,201.21	11,395.64	0.00	66,049.08	0.00	128,152.13	34.01
CITY CLERK-TREASURER	223,514.55	16,159.24	0.00	88,392.72	457.66	134,664.17	39.75
PUBLIC GOLF COURSE	315,435.83	20,861.34	0.00	179,748.63	900.00	134,787.20	57.27
TRANSFERS	631,492.68	0.00	0.00	0.00	0.00	631,492.68	0.00
OTHER EXPENSES/REVENUES	350,000.00	0.00	0.00	0.00	0.00	350,000.00	0.00
*** TOTAL EXPENDITURES ***	13,985,914.91	953,367.39	0.00	5,167,512.82	601,222.39	8,217,179.70	41.25
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER (UNDER) EXPENDITURES	311,465.62	95,370.61	0.00	273,623.21 (601,222.39)	639,064.80	105.18-
	=====	=====	=====	=====	=====	=====	=====

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

**GENERAL FUND
REVENUE COMPARISON
MONTH END: NOVEMBER 30, 2015**

% Complete: 41.67

ACCT NO#	ACCT NAME	MTD- November 2014	MTD- November 2015	% over/under		2014-2015	2015-2016	YTD	% of current budget
				MTD					
4-02-1300	FRANCHISE TAX	8,972.86	6,178.23	-31.15%		47,804.90	63,710.85	33.27%	29.63%
4-02-1410	SALES TAX	400,391.74	399,542.95	-0.21%		2,122,315.98	2,130,019.77	0.36%	42.60%
4-02-1420	USE TAX	15,439.65	17,452.54	13.04%		86,450.45	89,039.85	3.00%	43.01%
4-02-1700	ALCOHOL BEVERAGE TAX	8,781.67	8,379.30	-4.58%		42,440.21	42,794.60	0.84%	45.05%
4-02-1810	NON-FRANCHISED UTILITES	30.25	21.89	-27.64%		612.39	1,297.15	111.82%	37.06%
4-02-3101	FEDERAL GRANTS	0.00	10,000.00			20,000.00	20,818.50	4.09%	0.00%
4-02-4300	CIGARETTE / TOBACCO TAX	10,026.89	9,621.61	-4.04%		47,871.02	48,674.00	1.68%	51.24%
4-02-6100	INTEREST	74.21	1,718.17	2215.28%		745.56	6,751.44	805.55%	675.14%
4-02-8100	FARM LEASE/RENT	0.00	0.00	0.00%		16,335.36	3,002.00	-81.62%	6.53%
4-02-8202	REIMBURSEMENTS	912.24	1,270.75			12,153.85	3,369.72	-72.27%	0.00%
4-02-9100	TRANSFERS IN	533,333.33	533,333.33	0.00%		2,666,666.69	2,666,666.65	0.00%	41.67%
4-05-5100	JUVENILE FINES	96.00	214.00	122.92%		1,593.55	666.00	-58.21%	12.81%
4-05-5200	MUNICIPAL COURT	16,105.33	16,906.22	4.97%		109,256.51	82,244.82	-24.72%	29.37%
4-05-5302	COUNTY DUI FEES	0.00	130.00			412.34	1,236.61	199.90%	82.44%
4-09-4100	ANIMAL CONTROL REVENUE	1,435.00	1,890.00	31.71%		9,471.00	10,118.00	6.83%	42.16%
4-09-7100	ANIMAL CONTROL DONATION	40.00	30.00	-25.00%		371.00	255.00	-31.27%	39.23%
4-09-8300	INSURANCE RECOVERY	0.00	500.00			0.00	2,380.53		126.59%
4-09-9601	REPORTS/ COPIES	1,178.29	-1,532.56	-230.07%		12,926.91	7,839.51		34.92%
4-12-4400	SERVICES PROVIDED	0.00	1,235.14			0.00	1,235.14		0.00%
4-13-8501	SPECIAL EVENTS - CHRIST	0.00	140.00			2,500.00	2,640.00	5.60%	35.20%
4-14-4180	BURIAL PLOTS / LOT SALE	0.00	300.00			5,275.62	8,535.00	61.78%	83.27%
4-14-4190	INTERMENT	0.00	140.00			255.00	1,855.00	627.45%	53.00%
4-14-4500	SETTING FEES	80.00	80.00	0.00%		200.00	640.00	220.00%	98.46%
4-15-8100	BUILDING RENTAL	17,872.00	3,412.50	-80.91%		34,335.50	16,425.00	-52.16%	41.06%
4-20-2100	BUSINESS LICENSE	1,040.00	290.00	-72.12%		10,221.50	7,823.00	-23.47%	39.12%
4-20-2501	PERMITS - FENCE, ELECT,	6,648.25	4,938.75	-25.71%		25,401.29	23,590.19	-7.13%	45.54%
4-20-2502	PERMITS - GARAGE SALES	3,605.00	100.00	-97.23%		6,060.00	10,320.00	70.30%	103.20%
4-20-4220	MOWING FEES	300.00	250.00	-16.67%		8,708.82	3,650.00	-58.09%	24.33%
4-24-4210	DEMOLITION- COST OF EQUIP	0.00	0.00			0.00	31.45		0.00%
4-32-4130	GATE FEES	4,013.94	1,191.90	-70.31%		34,155.49	34,571.59	1.22%	52.38%
4-32-4900	CONCESSION SALES	0.00	0.00			4,905.42	2,358.50	-51.92%	29.48%
4-38-8401	CASH- LONG/SHORT	0.00	-0.42			-19.00	-7.53	-60.37%	0.00%
4-41-4100	MERCHANDISE	0.00	426.60			0.00	7,884.13		0.00%
4-41-4230	MISC REVENUE	0.00	-8,000.00			76,677.48	353.07	-99.54%	0.00%
4-41-4301	GREENS FEES	0.00	1,918.00			0.00	19,098.69		0.00%
4-41-4302	MEMBERSHIP FEES	0.00	1,993.41			0.00	6,595.91		0.00%
4-41-4303	TRAIL FEES	0.00	34.00			0.00	209.00		0.00%
4-41-4601	CART RENTAL	0.00	1,838.50			0.00	17,646.16		0.00%
4-41-4604	RESTAURANT RENT	0.00	10,000.00			0.00	10,000.00		0.00%
4-41-4700	REVENUE	5,449.45	0.00	-100.00%		0.00	218.11		0.15%
4-41-4800	BEER SALES	0.00	186.00			0.00	3,446.50		0.00%
4-41-4900	CONCESSION SALES	0.00	265.79			0.00	3,367.92		0.00%
450100	Loan Interest Earned	102.05	0.00	-100.00%		102.05	0.00		0.00%
461000	ARAC- Recreation Revenu	2,325.00	900.00	-61.29%		16,639.00	21,690.00	30.36%	0.00%
464000	ARAC- Concession & Merc	9,150.09	9,477.15	3.57%		14,143.34	23,321.75	64.90%	0.00%
465000	ARAC- Gate Revenues	9,281.00	11,808.00	27.23%		17,827.75	27,841.20	56.17%	0.00%
465100	ARAC- Sponsorships	2,395.00	433.00	-81.92%		6,400.00	5,188.00	-18.94%	0.00%
465200	ARACH- Scholarship Donation	0.00	0.00			728.07	0.00	-100.00%	0.00%
Totals:		1,059,079.24	1,049,014.75	-0.95%		5,461,945.05	5,441,412.78	-0.38%	42.58%

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

01 -GENERAL FUND (01)

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
ALL REVENUE							
4-02-1300	FRANCHISE TAX	215,000.00	6,178.23	0.00	63,710.85	0.00	151,289.15 29.63
4-02-1410	SALES TAX	5,000,000.00	399,542.95	0.00	2,130,019.77	0.00	2,869,980.23 42.60
4-02-1420	USE TAX	207,000.00	17,452.54	0.00	89,039.85	0.00	117,960.15 43.01
4-02-1700	ALCOHOL BEVERAGE TAX	95,000.00	8,379.30	0.00	42,794.60	0.00	52,205.40 45.05
4-02-1810	NON-FRANCHISED UTILITES	3,500.00	21.89	0.00	1,297.15	0.00	2,202.85 37.06
4-02-3101	FEDERAL GRANTS	0.00	10,000.00	0.00	20,818.50	0.00 (20,818.50) 0.00
4-02-4300	CIGARETTE / TOBACCO TAX	95,000.00	9,621.61	0.00	48,674.00	0.00	46,326.00 51.24
4-02-6100	INTEREST	1,000.00	1,718.17	0.00	6,751.44	0.00 (5,751.44) 675.14
4-02-8100	FARM LEASE/RENT	46,000.00	0.00	0.00	3,002.00	0.00	42,998.00 6.53
4-02-8202	REIMBURSEMENTS	0.00	1,270.75	0.00	3,369.72	0.00 (3,369.72) 0.00
4-02-9100	TRANSFERS IN	6,400,000.00	533,333.33	0.00	2,666,666.65	0.00	3,733,333.35 41.67
4-02-9900	USE OF FUND BALANCE	1,500,000.00	0.00	0.00	0.00	0.00	1,500,000.00 0.00
4-05-5100	JUVENILE FINES	5,200.00	214.00	0.00	666.00	0.00	4,534.00 12.81
4-05-5200	MUNICIPAL COURT	280,000.00	16,906.22	0.00	82,244.82	0.00	197,755.18 29.37
4-05-5302	COUNTY DUI FEES	1,500.00	130.00	0.00	1,236.61	0.00	263.39 82.44
4-09-4100	ANIMAL CONTROL REVENUE	24,000.00	1,890.00	0.00	10,118.00	0.00	13,882.00 42.16
4-09-7100	ANIMAL CONTROL DONATIONS	650.00	30.00	0.00	255.00	0.00	395.00 39.23
4-09-8300	INSURANCE RECOVERY	1,880.53	500.00	0.00	2,380.53	0.00 (500.00) 126.59
4-09-9601	REPORTS / COPIES	22,450.00 (1,532.56)	0.00	7,839.51	0.00	14,610.49 34.92
4-12-4400	SERVICES PROVIDED	0.00	1,235.14	0.00	1,235.14	0.00 (1,235.14) 0.00
4-13-8501	SPECIAL EVENTS - CHRISTM	7,500.00	140.00	0.00	2,640.00	0.00	4,860.00 35.20
4-14-4180	BURIAL PLOTS / LOT SALES	10,250.00	300.00	0.00	8,535.00	0.00	1,715.00 83.27
4-14-4190	INTERNMMENT	3,500.00	140.00	0.00	1,855.00	0.00	1,645.00 53.00
4-14-4500	SETTING FEES	650.00	80.00	0.00	640.00	0.00	10.00 98.46
4-15-8100	BUILDING RENTAL	40,000.00	3,412.50	0.00	16,425.00	0.00	23,575.00 41.06
4-20-2100	BUSINESS LICENSE	20,000.00	290.00	0.00	7,823.00	0.00	12,177.00 39.12
4-20-2501	PERMITS - FENCE, ELECT,	51,800.00	4,938.75	0.00	23,590.19	0.00	28,209.81 45.54
4-20-2502	PERMITS - GARAGE SALES	10,000.00	100.00	0.00	10,320.00	0.00 (320.00) 103.20
4-20-4220	MOWING FEES	15,000.00	250.00	0.00	3,650.00	0.00	11,350.00 24.33
4-24-4210	DEMOLITION - COST OF EQU	0.00	0.00	0.00	31.45	0.00 (31.45) 0.00
4-32-4130	GATE FEES	66,000.00	1,191.90	0.00	34,571.59	0.00	31,428.41 52.38
4-32-4900	CONCESSION SALES	8,000.00	0.00	0.00	2,358.50	0.00	5,641.50 29.48
4-38-8401	CASH LONG/SHORT	0.00 (0.42)	0.00 (7.53)	0.00	7.53 0.00
4-41-4100	MERCHANDISE	0.00	426.60	0.00	7,884.13	0.00 (7,884.13) 0.00
4-41-4230	MISC REVENUE	0.00 (8,000.00)	0.00	353.07	0.00 (353.07) 0.00
4-41-4301	GREENS FEES	0.00	1,918.00	0.00	19,098.69	0.00 (19,098.69) 0.00
4-41-4302	MEMBERSHIP FEES	0.00	1,993.41	0.00	6,595.91	0.00 (6,595.91) 0.00
4-41-4303	TRAIL FEES	0.00	34.00	0.00	209.00	0.00 (209.00) 0.00
4-41-4601	CART RENTAL	0.00	1,838.50	0.00	17,646.16	0.00 (17,646.16) 0.00
4-41-4604	RESTAURANT RENT	0.00	10,000.00	0.00	10,000.00	0.00 (10,000.00) 0.00
4-41-4700	REVENUE	150,000.00	0.00	0.00	218.11	0.00	149,781.89 0.15
4-41-4800	BEER SALES	0.00	186.00	0.00	3,446.50	0.00 (3,446.50) 0.00
4-41-4900	CONCESSION SALES	0.00	265.79	0.00	3,367.92	0.00 (3,367.92) 0.00
461000	ARAC- Recreation Revenue	0.00	900.00	0.00	21,690.00	0.00 (21,690.00) 0.00
464000	ARAC- Concession & Merch	0.00	9,477.15	0.00	23,321.75	0.00 (23,321.75) 0.00
465000	ARAC- Gate Revenues	0.00	11,808.00	0.00	27,841.20	0.00 (27,841.20) 0.00
465100	ARAC- Sponsorships	0.00	433.00	0.00	5,188.00	0.00 (5,188.00) 0.00
*** TOTAL REVENUES ***							
	14,280,880.53	1,049,014.75	0.00	5,441,412.78	0.00	8,839,467.75	38.10
Subtract Use of Fund Balance (4-02-9900):							42.58%

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

C I T Y O F A L T U S
FINANCIAL STATEMENT - UNAUDITED
AS OF: NOVEMBER 30TH, 2015

PAGE: 1

5.b

53 -ENTERPRISE FUND (53)

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

ALL REVENUE	43,875,200.00	2,468,604.30	0.00	16,827,560.36	0.00	27,047,639.64	38.35
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*** TOTAL REVENUES ***	43,875,200.00	2,468,604.30	0.00	16,827,560.36	0.00	27,047,639.64	38.35
	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

PW - W/S MAINTENANCE	997,122.03	82,490.06	0.00	400,288.25	128,597.29	468,236.49	53.04
PW - SANITATION	1,782,870.36	101,237.70	0.00	570,147.03	348,869.99	863,853.34	51.55
PW - WATER TREATMENT	3,459,094.22	182,113.40	0.00	1,602,179.78	428,835.33	1,428,079.11	58.72
PW - ELECTRIC	18,684,244.13	1,203,555.96	0.00	6,513,157.75	811,922.77	11,359,163.61	39.20
ENTERPRISE SERVICES	1,610,600.00	219,838.14	0.00	1,097,144.59	421,475.33	91,980.08	94.29
PW - WASTEWATER	809,451.44	53,673.34	0.00	297,590.68	20,265.00	491,595.76	39.27
PW - UTILITY SERVICES	547,700.85	46,287.46	0.00	243,675.00	5,525.00	298,500.85	45.50
PW - METER SERVICES	396,818.90	21,505.84	0.00	159,858.11	287.50	236,673.29	40.36
PW - ENGINEERING	278,204.48	15,717.27	0.00	82,637.72	26,500.00	169,066.76	39.23
PW - LANDFILL	647,631.64	25,685.66	0.00	149,252.19	6,050.00	492,329.45	23.98
SALES TAX CONSTRUCTION	5,529,890.00	0.00	0.00	311,790.40	0.00	5,218,099.60	5.64
TRANSFERS	7,026,000.00	725,917.00	0.00	3,046,250.32	0.00	3,979,749.68	43.36
OTHER EXPENSES/REVENUES	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00	0.00

*** TOTAL EXPENDITURES ***	43,769,628.05	2,678,021.83	0.00	14,473,971.82	2,198,328.21	27,097,328.02	38.09
	=====	=====	=====	=====	=====	=====	=====

REVENUES OVER (UNDER) EXPENDITURES	105,571.95	(209,417.53)	0.00	2,353,588.54	(2,198,328.21)	(49,688.38)	147.07
	=====	=====	=====	=====	=====	=====	=====

OTHER FINANCING SOURCES (USES)

OTHER EXPENSES & REV.	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00	0.00
TOTAL OTHER FINANCING SOURCES (USES)	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00	0.00

REVENUE & OTHER FINANCING SOURCES OVER

(UNDER) EXPENDITURES & OTHER (USES)	(1,894,428.05)	(209,417.53)	0.00	2,353,588.54	(2,198,328.21)	(2,049,688.38)	8.20-
	=====	=====	=====	=====	=====	=====	=====

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

**ENTERPRISE FUND
REVENUE COMPARISON
MONTH END: NOVEMBER 30, 2015**

% Complete: 41.67%

ACCT NO#	ACCT NAME	MTD- November 2014	MTD- November 2015	% over/under MTD	2014-2015	2015-2016	% over/under YTD	% of current budget
4-16-4400	SERVICES PROVIDED	-	930.00		-	930.00		0.00%
4-16-8403	SALE OF SCRAP METAL	-	870.04		-	870.04		0.00%
4-22-4400	SERVICES PROVIDED	-	5,008.25		-	5,008.25		0.00%
4-22-8403	SALE OF SCRAP METAL	-	870.04		-	870.04		0.00%
4-36-8403	SALE OF SCRAP METAL	-	870.04		-	870.04		0.00%
411000	Water	364,101.61	390,522.00	7.26%	2,033,019.97	2,404,520.60	18.27%	52.79%
411010	Bulk Water Sales	-	7,247.89		12,303.75	18,162.07	47.61%	0.00%
412000	Sewer	136,918.38	136,743.69	-0.13%	696,715.16	678,796.59	-2.57%	41.34%
413000	Sanitation	144,501.06	144,108.82	-0.27%	732,228.28	730,328.49	-0.26%	41.77%
413100	State Landfill Fee	25,014.86	24,887.61	-0.51%	126,464.24	125,792.61	-0.53%	41.65%
414000	Yard Light	11,750.89	10,524.21	-10.44%	59,833.99	52,321.41	-12.56%	41.86%
414100	Service Charges	6,728.71	5,203.00	-22.67%	51,804.29	34,263.76	-33.86%	31.15%
414300	Distribution Upgrade	27,878.57	28,002.01	0.44%	141,039.48	140,808.47	-0.16%	41.75%
414400	Penalty	59,253.39	72,294.70	22.01%	231,638.02	315,891.25	36.37%	64.47%
	Total Electric	1,504,412.71	1,477,816.96	-1.77%	11,524,010.14	10,931,973.98	-5.14%	see below
418136	Revenue- Antenna Wa Towe	2,805.00	4,127.50	47.15%	37,150.66	17,010.54	-54.21%	34.02%
418200	Service Charge,Insf Check	150.00	400.00	166.67%	1,250.00	1,425.00	14.00%	41.91%
418250	Cash-Long & Short Accoun	(6.81)	(126.23)	1753.60%	(109.98)	(517.93)	370.93%	0.00%
418300	Landfill Fees	41,382.03	82,092.45	98.38%	216,513.22	466,182.91	115.31%	51.80%
418401	Scrap/Salvage/Demolition	1,448.00	4,692.65	224.08%	2,012.20	9,824.99	388.27%	0.00%
418450	Use of Fund Balance	-	-		-	-		0.00%
418500	Misc Collections	(7,082.23)	(7,968.57)	12.51%	56,940.71	450,136.88	690.54%	84.14%
418503	Water Conservation Surch	6,311.45	(25.10)	-100.40%	56,293.91	(210.32)	-100.37%	-0.23%
418600	W.I.S.E Rebate	5,515.61	229.00	-95.85%	5,515.61	20,674.50	274.84%	0.00%
419000	Water Taps	778.00	240.00	-69.15%	3,531.00	3,324.30	-5.85%	48.18%
419025	Care Program Contribution	-	2,000.00		3,000.00	5,000.00	66.67%	25.00%
450103	Loan Proceeds CWSRF	-	-		-	-		0.00%
450104	Loan Proceeds - DWSRF	-	-		-	308,694.99		13.42%
450105	Loan Proceeds	-	-		-	-		0.00%
450350	Interest/CDs/Water Plnt	74.32	-	-100.00%	-	-		
469000	FEMA Reimbursement	-	83,240.11		-	83,240.11		0.00%
480050	REIMBURSE Drought Relief	-	-		-	-		0.00%
480060	REIMBURSE ODOT 283	-	-		-	-		0.00%
490400	Sale Of Property /Equip	-	-		-	20,000.00		0.00%
490401	Meter Base Sales	-	-		324.80	1,365.90	320.54%	136.59%
		\$ 2,331,935.55	\$ 2,474,801.07	6.13%	\$ 15,991,479.45	\$ 16,827,559.47	5.23%	43.73%

ELECTRIC BREAKDOWN NOVEMBER REVENUE COMPARE

415000	Demand	132,580.48	260,700.95	96.64%	682,484.54	1,334,635.68	95.56%	83.04%
416000	Residential Power	720,605.08	688,637.35	-4.44%	6,487,233.65	6,014,124.15	-7.29%	48.11%
416100	Small Commercial Power	172,540.93	159,260.74	-7.70%	1,438,671.82	1,341,367.69	-6.76%	47.07%
416200	Large Commercial Power	239,169.33	193,731.46	-19.00%	1,692,462.87	1,308,654.29	-22.68%	35.56%
416250	City Electric	48,856.60	41,070.25	-15.94%	160,319.33	214,573.72	33.84%	40.87%
416300	Industrial Commercial	140,073.09	134,416.21	-4.04%	734,018.25	718,618.45	-2.10%	45.05%
416500	Industrial Wind Power	50,587.20	-	-100.00%	328,819.68	-	-100.00%	0.00%
		\$ 1,504,412.71	\$ 1,477,816.96	-1.77%	\$ 11,524,010.14	\$ 10,931,973.98	-5.14%	47.00%

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

53 -ENTERPRISE FUND (53)

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
ALL REVENUE							
4-16-4400 SERVICES PROVIDED	0.00	930.00	0.00	930.00	0.00 (930.00)	0.00
4-16-8403 SALE OF SCRAP METAL	0.00	870.04	0.00	870.04	0.00 (870.04)	0.00
4-22-4400 SERVICES PROVIDED	0.00	5,008.25	0.00	5,008.25	0.00 (5,008.25)	0.00
4-22-8403 SALE OF SCRAP METAL	0.00	870.04	0.00	870.04	0.00 (870.04)	0.00
4-36-8403 SALE OF SCRAP METAL	0.00	870.04	0.00	870.04	0.00 (870.04)	0.00
411000 Water	4,555,000.00	390,522.00	0.00	2,404,520.60	0.00	2,150,479.40	52.79
411010 Bulk Water Sales	0.00	7,247.89	0.00	18,162.07	0.00 (18,162.07)	0.00
412000 Sewer	1,642,000.00	136,743.69	0.00	678,796.59	0.00	963,203.41	41.34
413000 Sanitation	1,748,500.00	144,108.82	0.00	730,328.49	0.00	1,018,171.51	41.77
413100 State Landfill Fee	302,000.00	24,887.61	0.00	125,792.61	0.00	176,207.39	41.65
414000 Yard Light	125,000.00	10,524.21	0.00	52,321.41	0.00	72,678.59	41.86
414100 Service Charges	110,000.00	5,203.00	0.00	34,263.76	0.00	75,736.24	31.15
414300 Distribution Upgrade	337,300.00	28,002.01	0.00	140,808.47	0.00	196,491.53	41.75
414400 Penalty	490,000.00	72,294.70	0.00	315,891.25	0.00	174,108.75	64.47
415000 Demand	1,607,300.00	260,700.95	0.00	1,334,635.68	0.00	272,664.32	83.04
416000 Residential Power	12,500,000.00	688,637.35	0.00	6,014,124.15	0.00	6,485,875.85	48.11
416100 Small Commercial Power	2,850,000.00	159,260.74	0.00	1,341,367.69	0.00	1,508,632.31	47.07
416200 Large Commercial Power	3,680,000.00	193,731.46	0.00	1,308,654.29	0.00	2,371,345.71	35.56
416250 City Electric	525,000.00	41,070.25	0.00	214,573.72	0.00	310,426.28	40.87
416300 Industrial Commercial Po	1,595,000.00	134,416.21	0.00	718,618.45	0.00	876,381.55	45.05
416500 Industrial Wind Power	500,000.00	0.00	0.00	0.00	0.00	500,000.00	0.00
418136 Revenue- Antenna Wa Towe	50,000.00	4,127.50	0.00	17,010.54	0.00	32,989.46	34.02
418200 Service Charge,Insf Chec	3,400.00	400.00	0.00	1,425.00	0.00	1,975.00	41.91
418250 Cash-Long & Short Accoun	0.00 (126.23)	0.00 (517.93)	0.00	517.93	0.00
418300 Landfill Fees	900,000.00	82,092.45	0.00	466,182.91	0.00	433,817.09	51.80
418401 Scrap/Salvage/Demolition	0.00	4,692.65	0.00	9,824.99	0.00 (9,824.99)	0.00
418450 Use of Fund Balance	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00	0.00
418500 Misc Collections	535,000.00 (7,968.57)	0.00	450,136.88	0.00	84,863.12	84.14
418503 Water Conservation Surch	93,300.00 (25.10)	0.00 (210.32)	0.00	93,510.32	0.23-
418600 W.I.S.E Rebate	0.00	229.00	0.00	20,674.50	0.00 (20,674.50)	0.00
419000 Water Taps	6,900.00	240.00	0.00	3,324.30	0.00	3,575.70	48.18
419025 Care Program Contributio	20,000.00	2,000.00	0.00	5,000.00	0.00	15,000.00	25.00
450103 Loan Proceeds CWSRF	2,854,500.00	0.00	0.00	0.00	0.00	2,854,500.00	0.00
450104 Loan Proceeds - DWSRF	2,300,000.00	0.00	0.00	308,694.99	0.00	1,991,305.01	13.42
450105 Loan Proceeds	1,694,000.00	0.00	0.00	0.00	0.00	1,694,000.00	0.00
469000 FEMA Reimbursement	0.00	83,240.11	0.00	83,240.11	0.00 (83,240.11)	0.00
480050 REIMBURSE Drought Relief	500,000.00	0.00	0.00	0.00	0.00	500,000.00	0.00
480060 REIMBURSE ODOT 283	350,000.00	0.00	0.00	0.00	0.00	350,000.00	0.00
490400 Sale Of Property /Equip	0.00	0.00	0.00	20,000.00	0.00 (20,000.00)	0.00
490401 Meter Base Sales	1,000.00	0.00	0.00	1,365.90	0.00 (365.90)	136.59
*** TOTAL REVENUES ***	43,875,200.00	2,474,801.07	0.00	16,827,559.47	0.00	27,047,640.53	38.35
=====							
Subtract Loan Proceeds CWSRF, Loan Proceeds, Reimburse Drought Relief, & Reimburse ODOT 283: 43.74%							
	(450103)	(450105)		(480050)		(480060)	

Attachment: agenda rev_exp (1139 : Financial Reports (City and AMA) for November 2015)

Payroll

**GENERAL FUND
PAYROLL: BUDGET TO ACTUAL
MONTH END: NOVEMBER 30, 2015**

% Complete: 42%

DEPT NAME	BUDGET	ACTUAL	
CITY COUNCIL	21,600.00	9,000.00	41.67%
ADMIN SVCS	-	-	0.00%
ADMIN	301,604.66	103,495.99	34.32%
LAW	83,436.84	35,350.04	42.37%
MUNICIPAL COURT	95,191.92	40,331.17	42.37%
POLICE- TRAFFIC	1,532,797.30	620,533.38	40.48%
POLICE- DETECT	378,475.35	154,346.14	40.78%
POLICE ADMIN	177,613.49	81,202.03	45.72%
POLICE- ANIMAL	170,971.63	71,781.90	41.98%
FIRE DEPT	1,687,118.53	648,071.63	38.41%
STREET DEPT	403,897.95	133,434.95	33.04%
PARKS	196,577.48	82,182.79	41.81%
CEMETARY	67,871.23	28,728.06	42.33%
BUILDING MAINT	139,448.82	59,219.04	42.47%
PARKS/REC ADMIN	30,682.46	6,951.61	22.66%
PLANNING DEPT	225,785.40	93,818.18	41.55%
FLEET MAINT	163,341.52	57,107.95	34.96%
RECREATION	112,306.72	57,494.71	51.19%
EMERG SERVICES	49,018.11	20,738.08	42.31%
INFO SYSTEMS	107,869.84	45,691.80	42.36%
POOL	201,677.20	73,419.28	36.40%
FINANCE DEPT	238,873.98	88,607.58	37.09%
HUMAN RESOURCES	85,958.03	43,531.20	50.64%
CITY CLERK- TREAS	140,775.48	54,452.36	38.68%
GOLF COURSE	114,585.25	60,917.77	53.16%
TOTAL PAYROLL:	6,727,479.19	2,670,407.64	39.69%

****This report reflects wages only. It does not include benefits****

Attachment: agenda payroll (1139 : Financial Reports (City and AMA) for November 2015)

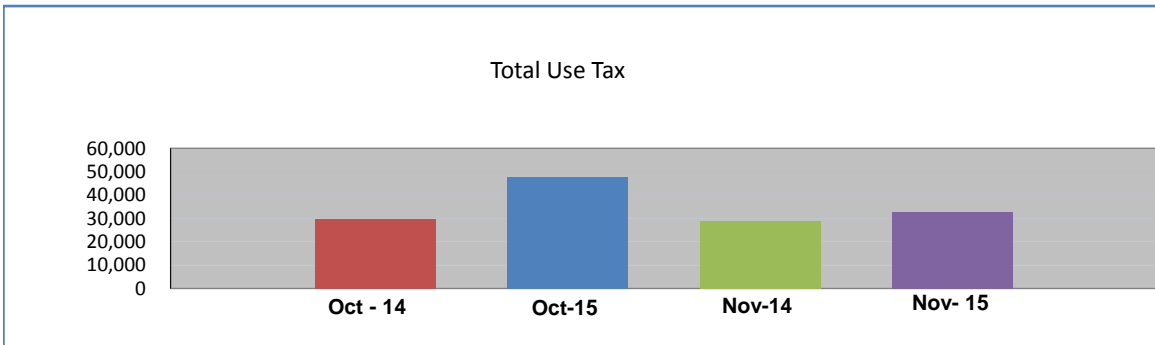
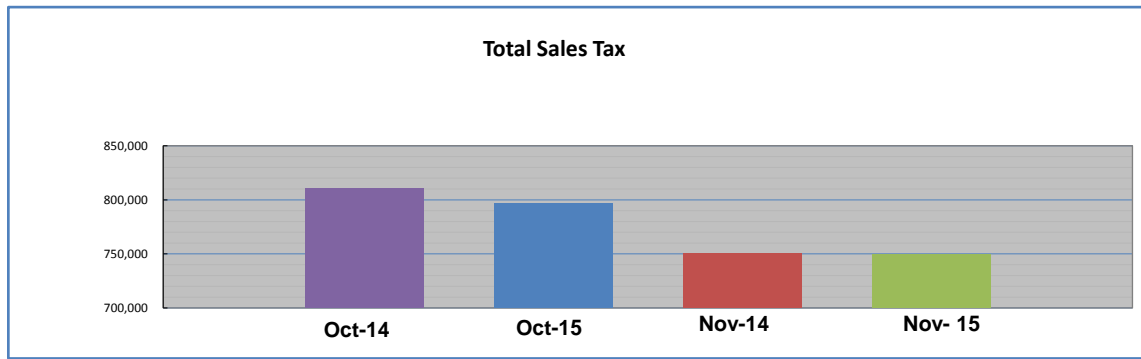
**ENTERPRISE FUND
PAYROLL: BUDGET TO ACTUAL
MONTH END: NOVEMBER 31, 2015**

% Complete: 42%

DEPT NAME	BUDGET	ACTUAL	
PW- W/S MAINT	345,496.11	152,494.36	44.14%
PW- SANITATION	356,618.34	150,235.01	42.13%
PW- WATER TRMT	351,716.69	137,352.42	39.05%
PW- ELECTRIC	754,463.23	330,289.34	43.78%
PW- WASTEWATER	219,925.84	106,618.61	48.48%
PW- UTILITY SVC	256,820.30	106,917.40	41.63%
PW- METER SVCS	191,712.76	81,853.25	42.70%
PW- ENGINEERING	152,326.66	46,577.18	30.58%
PW- LANDFILL	109,163.53	50,728.60	46.47%
TOTAL PAYROLL:	2,738,243.46	1,163,066.17	42.47%

****This report reflects wages only. It does not include benefits****

SALES AND USE TAX MONTHLY COMPARISON



TAX TYPE	ACTUAL RECEIPTS			FY 2016 BUDGET		ACTUAL VS. BUDGET	
	Nov-14	Nov-15	FYTD	Monthly	BYTD	Monthly	YTD
Sales Tax	750,734.52	749,143.04	\$ 3,993,787.09	\$ 784,250.04	\$ 3,921,250.20	\$ (35,107.00)	\$ 72,536.89
Use Tax	28,949.34	32,723.52	166,949.72	33,000.00	165,000.00	(276.48)	1,949.72
Cigarette Tax	10,026.89	9,621.61	48,674.00	7,916.67	39,583.35	1,704.94	9,090.65
TOTAL	\$ 789,710.75	\$ 791,488.17	\$ 4,209,410.81	\$ 825,166.71	\$ 4,125,833.55	\$ (33,678.54)	\$ 83,577.26
ALLOCATION							
General	\$ 439,367.97	\$ 441,888.08	\$ 2,345,643.49	\$ 459,183.36	\$ 2,295,916.78	\$ (17,295.27)	\$ 49,726.71
MAPS	350,342.78	349,600.09	1,863,767.32	365,983.35	1,829,916.77	(16,383.27)	33,850.55
TOTAL	\$ 789,710.75	\$ 791,488.17	\$ 4,209,410.81	\$ 825,166.71	\$ 4,125,833.55	\$ (33,678.54)	\$ 83,577.26

Item No. _____

Date: December 15, 2015

AGENDA ITEM COMMENTARY

ITEM TITLE: Budget Amendment in the Amount of \$246,874.95.00 Recognizing Receipt of Loan Proceeds and Appropriating Them to Purchase Capital Assets.

INITIATOR: Elizabeth Smith

STAFF INFORMATION SOURCE: Jan Neufeld

STAFF RECOMMENDATION: Stated AMA Action

**Altus Municipal Authority
Capital Purchase Update**

6.a

ITEM #	DEPARTMENT	# OF UNITS	TYPE OF UNIT	UNIT PRICE	TOTAL	PURCHASE	Encumbered / Paid	Date
1	W/S Maint	1	DUMP TRUCK	\$ 80,000.00	\$ 80,000.00	\$ 91,976.72	\$ 91,976.72	
2	W/S Maint	1	VACUUM EXCAVATOR	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,992.00	Paid
3	W/S Maint	2	PICKUP	\$ 20,000.00	\$ 40,000.00	\$ 45,693.84	\$ 45,693.84	Paid
4	W/S Maint	1	CREW CAB PICKUP	\$ 35,000.00	\$ 35,000.00	\$ 31,135.00	\$ 31,135.00	
5	Sanitation	1	SIDE LOADERS	\$ 165,000.00	\$ 165,000.00	\$ 164,500.00	\$ 165,500.00	Encumbered
6	Sanitation	1	SIDE LOADERS	\$ 160,000.00	\$ 160,000.00	\$ 158,500.00	\$ 159,500.00	Encumbered
7	Sanitation	1	FORKLIFT	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 23,600.00	Encumbered
8	Water Treatment	2	PICKUP	\$ 20,000.00	\$ 40,000.00	\$ 45,038.84	\$ 45,038.84	Paid
9	Electric	1	ELECTRIC TRUCK	\$ 270,000.00	\$ 270,000.00	\$ 246,324.00	\$ 248,324.00	Encumbered
10	Electric	1	SERVICE TRUCK	\$ 150,000.00	\$ 150,000.00	\$ 119,186.17	\$ 121,186.17	Encumbered
11	Electric	1	ELECTRIC TRUCK	\$ 220,000.00	\$ 220,000.00	\$ 188,749.00	\$ 190,749.00	Encumbered
12	Electric	2	1 TON CREW CAB 4X4	\$ 45,000.00	\$ 90,000.00	\$ 98,454.28	\$ 102,454.28	Encumbered
13	Electric	1	3/4 TON CREW CAB 4X4	\$ 35,000.00	\$ 35,000.00	\$ 30,850.38	\$ 33,350.38	Paid
14	Sewer Treatment	2	PICKUP	\$ 20,000.00	\$ 40,000.00	\$ 45,693.84	\$ 45,693.84	Paid
15	Sewer Treatment	5	Aerators	\$ 10,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
16	Meter Readers	2	PICKUP	\$ 20,000.00	\$ 40,000.00	\$ 47,941.84	\$ 47,941.84	Paid
17	Landfill	1	SCRAPER	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 156,000.00	
18	Landfill	1	VACUUM	\$ 15,000.00	\$ 15,000.00		\$ 10,500.00	
19	Engineering	1	PICKUP	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	Encumbered
20	Enterpr Svc	1	Website Revamp	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	Encumbered
21	Enterpr Svc	1	iPads	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
22	Sewer Treatment		Barscreens				\$ 150,000.00	
23	Sanitation		Dump Trailer/Roll-offs				\$ 28,608.00	
24	W/S Maint		Vacuum Excavator				\$ 17,887.00	
25	Electric		Forklift				\$ 20,000.00	
26	Utilities		JACK Installation				\$ 10,000.00	
27	W/S Maint		Sewer Camera				\$ 8,500.00	
				TOTAL	\$ 1,735,000.00	\$ 1,669,043.91	\$ 1,877,630.91	

Attachment: AMA CAPITAL LIST Wish List (1135 : Budget Amendment for \$246,874.95 for Capital Assets)

**Altus Municipal Authority
Budget Amendment FY 2015-2016
Enterprise Fund**

Estimated Revenue or Fund Balance

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
53	450105	Revenues	Loan Proceeds	\$ 1,737,000.00	246,874.95	\$ 1,983,874.9
						-
			Total		\$ 246,874.95	

Appropriations

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
53	5-36-5403.000	Landfill- Equipment	Landfill Vacuum	\$ 2,951.00	10,500.00	\$ 13,451.0
53	5-26-5403.000	Wastewater Trmt	Barscreens/Sewer Camera	\$ 3,478.93	158,487.95	161,966.8
53	5-19-5403.000	Sanitation	Dump Trailer/Roll-offs	\$ -	30,000.00	30,000.0
53	5-16-5403.000	Water/Sewer Maint	Vacuum Excavator	\$ -	17,887.00	17,887.0
53	5-22-5410.500	Electric	Forklift	\$ 85,741.00	20,000.00	105,741.0
53	5-28-5404.267	Utilities	JACK Installation	\$ 1,461.77	10,000.00	11,461.7
						-
						-
						-
						-
						-
			Total		\$ 246,874.95	

Approved by the Municipal Authority this
15th Day of December 2015

Explanation of Budget Amendment:

This amendment recognizes receipt of loan proceeds
and appropriates it to purchase capital assets

Approved:

Chairman

Attest:

Secretary

Posted By _____ Date _____ BA# _____ Pkt.# _____

Attachment: BA 53 12-15 loan proceeds to capital [Revision 1] (1135 : Budget Amendment for \$246,874.95 for Capital Assets)

From: Johnny Barron
Sent: Wednesday, December 02, 2015 11:42 AM
To: Jan Neufeld; David Fuqua
Cc: Steve Perry; Kenny Combs; Phillip Beauchamp; Gene Young
Subject: Urgent Need for Additional Funds for AMA Equipment

David & Jan:

It is my understanding that there are still a few pieces of equipment that still need to be purchased from the \$2 million loan for AMA Capital Purchases. I believe those still outstanding are a scraper for the landfill, aerators for the SW WWTP, and a gator for the landfill. It is also my understanding that there will be some funds left over after these purchases are made.

I believe that the extra money is waiting for all the purchases to be made. I see why that makes sense but I have the following urgent needs:

Southeast WWTP (\$150,000)

The Southeast Wastewater Treatment Plant is equipped with a bar screen that screens the yucky solids can come in with the raw sewage. The list of unpleasantries includes, rags, diapers, condoms, tampons and seemingly indestructible turds. If these are not filtered out, they can damage pumps and other equipment in the plant. The plant is equipped with a mechanical bar screen that automatically removes these nasty things and runs them up a conveyor to a dumpster. This device has broken. A service company said it will cost more to fix it than buying a new one. In the meantime, we have to have some unfortunate soul go down there at least once every 12 hours to remove the stuff with a rake and put the stuff in a bucket and carry it up to the dumpster. The back- up bar screen is a manual bar screen that also has to be cleaned by hand at least once every 12 hours. There are stairs into the pit but they are steep and the steps are small and I'm concerned for the safety of workers trying to carry a bucket up the steep stairs.

As you know, we have applied for a loan for improvements to this treatment plant (Loan No. ORF-14-0007-CW). This work will include a new mechanical bar screen but this work won't be completed for at least 12-18 months. I want to install a new mechanical bar screen as soon as possible to save labor costs, reduce risk of employee injury, and improve operations at the plant. The Mechanical bar screen that we put in now will serve as a back-up unit after the plant improvements are completed.

Steve Cesar tells me it will cost about \$150,000 to purchase the unit and have it installed. The Sewer Treatment Dept has \$50,000 budgeted for aerators at the SW WWTP. I have put that purchase on hold because the bar screen is a more urgent need. IF necessary, I will divert this \$50,000 towards the bar screen. If there is money to do both, we'll get the aerators later.

Sanitation Department (\$28,608)

In addition to the scraper and the gator, we have an urgent need for trash dumpsters to be used for trash abatements. The cheapest we can get a roll-off container delivered is \$400 per container. We have several burned down houses that need to be abated. Each of these could 12 or more loads in a roll-off container. We could easily pay several thousand dollars for a single trash abatement. We don't have this budgeted anywhere so we will postpone abatement until next year or buy our own equipment.

Attachment: E-mails from Johnny (1135 : Budget Amendment for \$246,874.95 for Capital Assets)

I can buy a dump trailer that can be pulled by a city truck. I would like to buy two Big Tex dump trailers at a cost of \$14,304 each. Each trailer is 7'x20' with 4 ft high sides and can carry almost 18,000 lbs. The cost includes a tarp kit and spare tire for each trailer. For an abatement, we would load one trailer and while it is being hauled to the landfill, the work crew can fill the second trailer. We have several abatements waiting and we would like to begin as soon as possible.

Water Sewer Maintenance (\$17,887)

The maintenance department needs a small vacuum excavator for water meter replacement. This is a small unit to be mounted in a pick-up truck. Bids were received and the preferred bid was from Ditch Witch at a cost of \$17,887.

I respectfully request to have these funds released as soon as possible. I am willing to prepare the City Council Agenda items for these but I think I need a go ahead from ya'll first.

Johnny

John A. Barron, PE, CFM
Public Works Director/City Engineer
City of Altus
509 S. Main Street
Altus, OK 73521
580-481-3518

Jan:

Can we please add another item to the equipment list that we are taking to the council next week.

We had a bad sewer problem yesterday and we really needed a camera. We have a full camera van scheduled in our CIP and we might still want to buy that one if there is money left over. But this camera (see attached) is a low cost camera for small projects.

It costs \$8,487.95 and wouldn't normally need board approval but since we are already taking a list of added equipment, can we please add this.

Thanks Bunches,

Johnny

John A. Barron, PE, CFM
Public Works Director/City Engineer
City of Altus
509 S. Main Street
Altus, OK 73521
580-481-3518

Attachment: E-mails from Johnny (1135 : Budget Amendment for \$246,874.95 for Capital Assets)

Item No. _____

Date: December 15, 2015

AGENDA ITEM COMMENTARY

ITEM TITLE: Consider, Discuss and Vote to Award the Contract for the Water Treatment Plant Improvements Phase II and Approve a Budget Amendment for \$3,737,714.79 or Take Any Other Action

INITIATOR: Johnny Barron

STAFF INFORMATION SOURCE: Steve Cesar, Gene Leister

BACKGROUND: The Altus Water Treatment Plant was placed into operation in 1975 as a mixed-media gravity filtration plant. In 2005, the Water Treatment Plant added a Reverse Osmosis Treatment Facility. The R.O. facility proved to be inefficient and was taken out of operation in 2010. Reverse Osmosis is an effective treatment method with a high removal efficiency of carbon and minerals.

In April 2012, the City contracted with SBC Consulting Engineers to design improvements as needed to bring the RO plant back into operation.

The design of plant improvements was amended to include improvements necessary to receive water from the Round Timber Well Field and the Holloway Well Field and to provide for blending of well water with treated R.O. effluent and water from the conventional filter plant.

Bids were advertised in October and five contractors submitted sealed bids which were opened on December 3, 2015. The lowest and best bid for this project is HCCCO, LLC with a bid of \$4,614,000.

All the bids exceeded our budget of \$3.7 million. The project completion time is estimated to be 12 months. Staff recommends awarding the project to HCCCO, LLC for \$4,614,000.

Council action on this item also includes approval of a budget amendment to move existing cash into the FY 2016 budget so that funds for this contract can be encumbered.

FUNDING: \$3,737,714.79 is currently in the bank and will be available immediately. This is 75.5% of the total bid. Staff believes that the project will extend well into FY 2017 and the remaining \$876,258.21 can be provided for in the FY 2017 Budget. If this falls through, a bank loan would be plan B for financing the remainder of the project. A last resort option would be to transfer the remaining 24.5% of the project funds from Capital Contingency.

EXHIBITS:

- Bid Tabulation
- Proposed Contract
- Budget Amendment

AMA ACTION: Vote to Award the Contract for the Water Treatment Plant Improvements Phase II and approve a Budget Amendment for \$3,737,714.79 or Take Any Other Action

STAFF RECOMMENDATION: Stated AMA Action

BID TABULATION
 City of Altus
WATER TREATMENT PLANT IMPROVEMENTS PHASE II
 Jackson County, Oklahoma
 Altus Bid No. 18030
 Bid Opening: December 3, 2015, 3:00 PM

BIDDER	BASE BID PRICE	BID ALTERNATE NO. 1 BID PRICE
BRB Contractors Inc.	\$ 4,759,000.00	\$ 4,813,600.00
Shoestring Enterprises, LLC	\$ 4,972,447.00	\$ 5,142,261.00
HCCCo, LLC	\$ 4,614,000.00	\$ 4,649,000.00
J.S. Haren Company	\$ 5,681,000.00	\$ 5,990,000.00
Walters-Morgan Construction, Inc.	\$ 5,325,000.00	\$ 5,385,000.00
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Engineer's Estimate	\$ 4,000,000.00	\$ 4,500,000.00

Attachment: BID TABULATION (1134 : Award Contract for Water Treatment Plant Improvements)

C O N T R A C T

This contract, made and entered into by and between HCCCo, LLC, as Party of the First Part, hereinafter designated as Contractor, and the City of Altus / Altus Municipal Authority, as Party of the Second Part, hereinafter designated as the Owner, to-wit:

WHEREAS, the Contractor is the lowest and best bidder for:

WATER TREATMENT PLANT IMPROVEMENTS PHASE II, Altus Bid No. 18030, Bid Alternate No. 1.

for the total bid price, as accepted, of To Be Determined
Dollars, (\$ X,XXX,XXX,XX);

NOW, THEREFORE, the Contractor, for the consideration herein named, hereby agrees to do and complete the work above mentioned in accordance with the plans adopted and approved by the Owner and on file in the office of the City Engineer and Purchasing Agent, which plans and specifications are made a part of this contract by reference as if attached hereto or written in detail herein.

It is further agreed that the Contractor will commence said work within ten (10) days from the date of the Work Order and perform same vigorously and continuously and complete the same on or before 365 calendar days thereafter.

It is further agreed that payment for the aforesaid work or material will be made under the terms of the Contractor's bid, as accepted, as provided in the specifications and that, upon final completion of this contract work, the Contractor will receive the full compensation payment according to the schedule of prices as contained in his bid, as accepted, and that, upon receipt by the Contractor of final claim, the same shall be paid in full for all claims of every kind and description the Contractor may have arising out of this contract.

The Notice to Bidders, the Instructions to Bidders, the Special and General Provisions of specifications and the Contractor's Bid Proposal, each of said instruments on file in the office of the Purchasing Agent, City Engineer and City Clerk, are hereby referred to and, by reference thereto, are made a part of this contract as if fully written in detail or attached hereto.

Attachment 5

IN WITNESS WHEREOF, the Parties of the First and Second Parts have hereunto set their hands and seals the XXth day of December, 2015.

SEAL

HCCCo, LLC

Contractor

ATTEST:

By: _____

By: _____

Sean Hood, Owner

Typed Name & Title

Billy Perkins, Manager

Typed Name & Title

SEAL

City of Altus, Oklahoma / Altus Municipal Authority

Owner

ATTEST:

By: _____

By: _____

Debbie Davis, City Clerk

Typed Name & Title

Jack Smiley, Mayor

Typed Name & Title

Attachment: CONTRACT (1134 : Award Contract for Water Treatment Plant Improvements)

Altus Municipal Authority
Budget Amendment FY 2015-2016
Enterprise Fund

Estimated Revenue or Fund Balance

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
54	4-40-9900	Revenues	Use of Fund Balance	\$ -	3,726,714.79	\$ 3,726,714.7
						-
			Total		\$ 3,726,714.79	

Appropriations

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
54	5-40-5400.100	Water Treatment Plant	Construction- Capital Improvements	\$ 10,000.00	3,726,714.79	\$ 3,736,714.7
						-
						-
						-
						-
						-
						-
			Total		\$ 3,726,714.79	

Approved by the Municipal Authority this
15th Day of December 2015

Explanation of Budget Amendment:

This amendment recognizes the use of unbudgeted surplus (fund balance)
and appropriates it for the construction of the water treatment plant project.

Approved:

Chairman

Attest:

Secretary

Posted By _____ Date _____ BA# _____ Pkt.# _____

Attachment: BA 53 12-15 fund balance to water trmt const (1134 : Award Contract for Water Treatment Plant Improvements)

Item No. _____

Date: December 15, 2015

AGENDA ITEM COMMENTARY

ITEM TITLE: Report on Increased Cost Estimate for the Purchase and Installation of Automatic Water and Electric Meters and Obtain Bank Bids for a Loan to Fund the Project or Any Other Appropriate Action

INITIATOR: John A. Barron, PE, CFM

STAFF INFORMATION SOURCE: Johnny Barron, Mike Villareal, Jan Neufeld

BACKGROUND: The City of Altus has an aging system of water and electric meters. As water meters age, they lose accuracy and tend to under report actual usage. It is thought that by replacing old water meters with new ones, we can potentially see an increase in water sales be 5-10%. A 10% increase would mean almost \$500,000 more revenue annually. A further benefit would be the decreased labor as we discontinue manual reading of water and electric meters.

City Staff have been exploring options and are ready to proceed with the purchase and installation of automatic electric and water meters. Council Authorization is being sought by City Staff before solicitation of formal proposals for meters and bank bids for a loan.

Our Financial Advisor, Chris Gander, has advised that interest rates may increase and it would be prudent to expedite the loan process.

On November 17, 2015, the City Council authorized City Staff to seek formal quotes for bank loans to fund the project. The reported loan amount was \$3.5 million. Since then, staff have met with Landis-Gyr sales representatives who clarified that the previous quote of \$3.2 million did not include installation.

It is thought that installation costs will be as much as \$125 per water meter and \$35 per electric meter. Based on 8000 water meters and 9500 electric meters, this is another \$1.3 million dollars that will need to be borrowed.

Staff remain confident that this project will more than pay for itself in increased revenue from water sales alone within the useful life of the meters.

FUNDING: Staff will seek Bank Bids for a loan to cover all costs. A preliminary estimate of project cost is \$4.5 million.

EXHIBITS: None

AMA ACTION: Vote to Authorize Staff to Obtain Formal Bids for the Purchase and

Installation of Automatic Water and Electric Meters and Obtain Bank Bids for a Loan to Fund the Project or Take Any Other Appropriate Action

STAFF RECOMMENDATION: Stated AMA Action